

**KINGSVILLE TOWNSHIP TRUSTEES REGULAR  
September 11, 2019**

The regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Vice-Chairman, followed by the Pledge of Allegiance. The audience observed a moment of silence for the 18<sup>th</sup> anniversary of 9/11. Mike Cliff was absent due to vacation. Karl Brunell made a motion to waive the reading of the August 28, 2019 regular, the September 5, 2019 Special and the September 8, 2019 Special meeting minutes and approve them with a couple of changes. Jim Branch seconded the motion; all yes.

<b>FINANCIAL REPORT:</b>	Receipts	\$ 6,326.45
	<u>Expenses</u>	<u>56,678.40</u>
	Balance	\$918,813.60

Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

**CORRESPONDENCE:** 1) US Bank sent information regarding financing for the dump truck. 5 year loan with 3.89% interest with early pay off penalty. 2) Direction Home of Eastern Ohio, Inc. letter regarding the Strike a Balance event. 3) The township received a letter from Marianne Wood regarding a shrub/bush removal at the Lulu Falls Cemetery. She and her family would like the bush that was discussed with Scott Burdine removed. 4) The Ashtabula County Health Department sent us their Health Needs Assessment. 5) Northwest Bank sent information regarding financing for the dump truck. 5 year loan with 3.99% interest and no early pay off penalty. 6) Jim Branch received an email from Jeff and Donna Hochschild regarding their cemetery deed. He gave information to fiscal officer. 7) The trustees received an email from Fred Pierce Ruhland, Fox Road, said that Brydle and Fox are now ready for dust control. 8) Jim Branch said that he had been in contact with AI, and they will be sending the township the \$62,000.00 check via UPS for content along with a bill for the 5% commission and a copy of proof of loss statement.

**PUBLIC COMMENTS/CONCERNS:** Ladimir Kubichek, N. Wright Street, asked where the township was with the new garage. Jim Branch told him that the county garage is all cleaned out and that the workers were using the new garage. The change orders still need to be submitted before the township can get an occupancy permit. They hope to have the grand opening before the snow flies. Craig Stewart, Cemetery Road, asked about the dump truck purchase. Jim explained that it was a 2016 Freightliner dump w/plow and spreader that Denmark Township was selling through closed bid. The truck has 3,083 miles on it. Kingsville won the bid at \$72,997.00. Craig asked why Denmark was getting rid of it. Jim said that we were told that they did not have a worker with a CDL license to drive it. Kathy Lines, asked why all of the ambulances were out at Sheffield Fire Department the other day when she was doing her recycling. Dave West explained that they were all at an EMS training. Jim Branch also wanted to let the audience know so that there was no confusion the current Board of Trustees were not going to name the new garage after Neal Stewart. He said maybe someday with another board that might happen. Ladimir asked if there was a working time clock at the garage and Jim told him that a new time clock still needs to be ordered. Jim Branch gave Mr. Kubichek a copy of Jesse Sopko's resume and cover letter to go with his records request.

**DEPARTMENT REPORTS:**

Roads: Jim reported for Scott Burdine that the dump truck was a Dalin's with electrical issues in the dump box. Scott had 52 hours Road, 14 hours equipment repair, 2.5 hours cemetery and 7.5 hours park. Jim Evans had 5.5 hours Road, 1 hour equipment, 45 hours cemetery and 26.5 park. Bunn Enterprises completed the under drains on Brydle and the Road department is working on finishing up some grading. Martuccio told us that they hope to be doing dust control the 3<sup>rd</sup> week of September.

Cemetery: 2 funerals and one more tomorrow. Five graves have been sold. Deeds are ready to be signed by the trustees.

Fire/EMS: 555 runs as of September 6, 2019. Jesse and Dave West will be doing a factory tour on October 9, 2019 where we will be getting our new fire gear. The State Fire Marshall came up on September 10 and when through some inspections with Jesse. All inspections were positive. Grab and Go has no more violations. Chief Sopko made a recommendation to hire Chase Bobbitt as Basic/FF to the paid part time roster pending outcome of drug testing and physical. He will start training on September 13, 2019. As far as staffing the EMS was at 93% shifts filled and 87% with a paramedic. Budget is at 67% YTD. The fire department would like to purchase 3 garage door openers at \$945.00 each, bottom door panel at a cost of \$635.00, and 3 lights from Lakeshore Doors. Mr. Kubichek commented that he still lives in Lake County and that staffing was worst then it has ever been. Both of the trustees, Jim and Karl, disagreed with him and said that staffing is actually better than it has been in the past as far as open shifts. In the past there has been full open shift and recently there has been at least one person scheduled. Mr. Kubichek feels that it would be better with no one then one person because one person cannot transport. Karl strongly disagreed and said that the first 5-7 minutes are the most critical and one person could at least get there, assess the situation and start first aid and by then hopefully someone else would be there so that they could transport.

Zoning: Mike DeFazio, Zoning Inspector, reported that there would be a Variance hearing on September 18, 2019 for set back at 6002 Academy Street. There was an issue with some ad banners at Circle K and as soon as they knew about it blocking the view they moved them. He also reported that the barn at 5160 Dibble Road was being cleaned up. The camper trailer on Dibble Road was removed. Mike had received a concern regarding the lock boxes need for local businesses and he referred them to the fire chief. He also wanted to remind everyone that election signs could not go up before 60 day from election and need to be removed no later than 2 weeks after the election. Also make sure that are not in the road right of way blocking view.

**OLD BUSINESS:** 1) The township received a quote for electronic keypad openers for the new garage at a cost of \$592.50 per door. 2) The township received a quote from IEN for dental, vision and life insurance coverage. 3) The trustee need to remind Scott about the driveway tile work that needs done on Mill Street for Mr. Furmage and the driveway apron that needs done at Mary Novak's. 5) Neal wanted the trustees to know that he returned all of the townships equipment tonight.

**NEW BUSINESS:** 1) Karl Brunell made a motion to purchase the 2016 Freightliner plow truck in the amount of \$72,997.00 from Denmark Township with financing through Northwest with a 5 year loan with interest rate of 3.99 % and no penalty for early pay off. Jim Branch seconded the motion; all yes. 2) Karl Brunell made a motion to hire Chase Bobbitt as a Basic/FFII on the recommendation of the fire chief to the paid part time roster. Jim Branch seconded the motion; all yes. 3) Jim Branch made a motion to approve 1 door opener and one bottom panel for the fire department not to exceed \$1600.00. Karl Brunell seconded the motion; all yes. 4) Jim Branch made a motion to increase the service contract from \$3120 annually to \$3400 through MARCS for the radios for the fire department. There are 2 mobile and 12 portable units. Karl Brunell seconded the motion; all yes. 5) Jim Branch made a motion to accept the quote received from IEN for vision at \$340 and dental \$1700 annually for 4 employees. Karl Brunell seconded the motion; all yes. Mr. Kubichek asked why the township was offering employees health, dental and vision insurance now because they never have in the past. Jim first corrected Mr. Kubichek and said that it has only been a few years since the township took that employee benefit away. He further explained that this board feels that it is an employer's responsibility to provide insurance coverage to their employees. This benefit will be for full time employees only. The fire chief and the two full time road workers will have coverage as of October 1, 2019 and any newly elected trustee or fiscal officer will have the option at the time that their term starts. 6) Jim Branch made a motion to pass Resolution 2019-011 to hire Richard L Carlson, Road Superintendent, as of October 1, 2019 after a positive report from his physical and drug test. Karl Brunell seconded the motion. On the call of roll: Jim Branch – Yes and Karl Brunell – Yes. Jim said that Mr. Carlson was an Ashtabula Township resident with a CDL Class A and other qualifications. He worked for Geauga County for 12 years, 9 of which have been with their road department. 7) Neal Stewart, Academy Street, concerned with the corner

of N Wright Street and Route 84. There is a bush that needs either removed or trimmed back. It is blocking the view for oncoming traffic.

Karl Brunell made a motion to adjourn the September 11, 2019 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

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Jim Branch, Vice-Chairman

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Sarah Patterson, Fiscal Officer